



FACULTY RESEARCH GRANTS

Application Guidelines

OVERVIEW

The Nelson A. Rockefeller Center supports an annual competitive research grant program open to tenured and tenure-track Dartmouth College faculty for research on public policy issues relevant to the Rockefeller Center (e.g., healthcare, education, the environment, poverty) as well as on other research topics in the social sciences. The Rockefeller Center Director, the Associate Dean for the Social Sciences, and the other members of the Rockefeller Center's Faculty Council review applications and select the most promising prospects for funding. Proposals for projects that reach beyond traditional faculty research endeavors will be entertained.

Grant budgets typically range from \$5,000 to \$15,000. For all grants, the Project Director (PD) must be a tenured or tenure-track member of a department reporting to the Associate Dean for the Social Sciences. Faculty from other departments or programs in the Arts & Sciences must obtain prior approval from the Rockefeller Center Director before applying. Visiting faculty members are not eligible. Collaborators may be Dartmouth faculty or scholars from other institutions. If collaborators reside at other institutions, evidence of cost sharing in the research project should be presented. Compensation for Project Directors and collaborators is not available.

Grant proposals are reviewed twice a year during the spring and fall terms. The submission deadlines are April 1 and October 15.

THE APPLICATION PROCESS

1. THE APPLICATION SHOULD INCLUDE:

- Cover Sheet
- Abstract of no more than 250 words
- Proposal not to exceed 3 pages, single-spaced (approx. 1,500 words).
- Research involving human subjects must be reviewed by the college's Committee for the Protection of Human Subjects (CPHS). CPHS guidelines are available at their website: <http://www.dartmouth.edu/~cphs>. You may also contact them through email at cphs@dartmouth.edu or call 646-6482
- Budget Sheet
- Curriculum vitae or biographical information on project director, collaborators, consultants, and presenters.

2. THE PROPOSAL (1,500 WORDS) SHOULD ADDRESS THE FOLLOWING:

- Clear statement of the research question
- Concise review of relevant literature
- Clear articulation of methods to be employed
- Implications of research
- Timeline for completion

3. BUDGET GUIDELINES

Funding is available for direct research costs associated with the project, including consultant fees, travel, research assistants, supplies, services, books, photocopying, etc.

Compensation: Funding is not available for compensation to project directors or co-directors.

Indirect Costs: Are not provided.

Travel: Funding for conference travel is not permitted on research grants. Research travel is reimbursed in accordance with college policies. Original receipts for all expenses are expected for processing and files.

Equipment: purchase is limited to \$250 and generally supports items such as a tape recorder or a data storage unit. Funding for items such as computers, cameras, iPods, iPhones, or PDAs is not allowed.

4. APPLICATION SUBMISSION

Please use the cover sheet and budget templates included here. Complete proposals, including the budget, should be emailed to Laura Mitchell (Laura.Mitchell@Dartmouth.edu). The Rockefeller Center staff will handle photocopying the proposal for review by the Faculty Council.



**ROCKEFELLER FACULTY RESEARCH GRANTS
Cover Sheet**

Date of Application submission:

Title of Project:

Total Funds Requested from the Rockefeller Center:

Project Director (PD) Name:

E-mail Address:

Phone:

Position or Faculty Rank:

Department:

HB:

Co-Project Director (Co-PD) Name:

E-mail Address:

Phone:

Position or Faculty Rank:

Department:

HB:

Project Abstract (250 words max.)

Other funding sources, or submissions to other funding sources (please list):

PROJECT DIRECTOR SIGNATURE:
(may provide electronically)

ROCKEFELLER FACULTY RESEARCH GRANTS Budget Template

Please read the budget guidelines before completing the template

Project Director (PD) Name:

Title of Project:

Total Funds Requested from the Rockefeller Center:

1. Compensation (Funding is not available for Project Director or collaborator compensation)

Name	Role on project	Salary/wages	Fringe (38%)	Total
Total Compensation				

2. Research Assistants, Post-Docs (Un-enrolled students, temporary or regular employees, and post-doctoral fellows require fringe benefits)

Name	Role on project	Salary/wages	Fringe (9%)	Total
Total Compensation				

3. Consultants

Name	Activity	Days	Rate per day	Total
Total Compensation				

4. Travel (please indicate if international travel)

Name of traveler	# of travel days	International?	Cost per person	Total
Total Cost				

5. Supplies and Materials (Office supplies, books, data sets, etc.)

Item Description	Total
Total Cost	

6. **Services** (Photocopying, telephone, postage, printing, etc.)

Item Description	Total
Total Cost	

7. **Other Costs**

Cost Description	Total
Total Cost	

BUDGET SUMMARY

Compensation (1 &2)	
Consultant Fees (3)	
Travel (4)	
Supplies & Materials (5)	
Services (6)	
Other (7)	
Total Project Costs	

BUDGET JUSTIFICATION- Please make sure to provide explanations for how you arrived at a cost, and how each item relates to the research plan.

- **Proposals are due on April 1 of each year**
- **Submit proposal electronically to Laura M. Mitchell: Laura.M.Mitchell@Dartmouth.edu**
- **For additional information or questions, please contact Ronald G. Shaiko, Associate Director for Curricular and Research Programs: Ronald.G.Shaiko@dartmouth.edu**