



## The Nelson A. Rockefeller Center at Dartmouth College

*The Center for Public Policy and the Social Sciences*

### FACULTY RESEARCH GRANTS

#### Application Guidelines

#### OVERVIEW

The Nelson A. Rockefeller Center supports an annual competitive research grant program open to tenured and tenure-track Dartmouth College faculty for research on public policy issues relevant to the Rockefeller Center (e.g., healthcare, education, the environment, poverty) as well as on other research topics in the social sciences.

The Rockefeller Center Director, the Associate Dean for the Social Sciences, and the other members of the Rockefeller Center's Faculty Council review applications and select the most promising prospects for funding. The Faculty Council includes members from each Social Science department and applicants are encouraged to work with their department's Council member to ensure their proposal is well-written and meets the requirements outlined below.

Grant budgets typically range from \$5,000 to \$15,000. Rockefeller Center research funding is derived from various endowed funds. Grants may be designated as funded through specific endowments (e.g., Reiss Family Faculty Research Fund). In all cases, published research emanating from Center grants must acknowledge the financial support of the Rockefeller Center, including specific endowments when appropriate.

For all grants, the Project Director (PD) must be a tenured or tenure-track member of a department reporting to the Associate Dean for the Social Sciences. Faculty from other departments or programs in the Arts & Sciences must obtain prior approval from the Rockefeller Center Director before applying. Visiting faculty members are not eligible. Collaborators may be Dartmouth faculty or scholars from other institutions. If collaborators reside at other institutions, evidence of cost sharing in the research project should be presented. Faculty with an active grant may not receive a second grant unless existing funds will be spent prior to the award period of the second grant.

Applications are due on April 1 for the spring funding cycle, and October 15 for the fall cycle. Funds are available July 1 - June 30 for spring awards and January 1 - December 31 for fall awards, unless another time frame is specifically requested. Published research emanating from Center grants must acknowledge the financial support of the Rockefeller Center, including specific endowments when appropriate.

#### THE APPLICATION SHOULD INCLUDE:

- This completed application, including:
  - Cover Sheet
  - Abstract of no more than 250 words
  - Budget Sheet
- Proposal not to exceed 6 pages, single-spaced (approx. 3,000 words).
- Curriculum vitae or biographical information on project director, collaborators, consultants, and presenters.
- Research involving human subjects must be reviewed by the college's Committee for the Protection of Human Subjects (CPHS). CPHS guidelines are available at their website: <http://www.dartmouth.edu/~cphs>. You may also contact them through email at [cphs@dartmouth.edu](mailto:cphs@dartmouth.edu) or call 646-6482



## The Nelson A. Rockefeller Center at Dartmouth College

*The Center for Public Policy and the Social Sciences*

**THE PROPOSAL (UP TO 3,000 WORDS) SHOULD BE WRITTEN FOR AN INTERDISCIPLINARY AUDIENCE AND SHOULD INCLUDE:**

- Clear statement of the research question
- Concise review of relevant literature
- Clear articulation of methods to be employed
- Implications of research
- Timeline for completion

### BUDGET GUIDELINES

**Funding is available for direct research costs associated with the project, including (but not limited to) purchasing or collecting data, consultant fees, travel, research assistants, supplies, services, books, photocopying, etc.**

**Compensation:** Funding is not available for compensation to project directors or co-directors. Funding for undergraduate research assistants should be requested from the office of Undergraduate Advising and Research (UGAR). Use of undergraduate research assistants should be noted in the proposal, but funding for undergraduate research assistants should only be requested from the Rockefeller Center if not available from UGAR.

**Indirect Costs:** Are not provided.

**Travel:** Funding for conference travel is not permitted on research grants. Research travel is reimbursed in accordance with college policies. Original receipts for all expenses are expected for processing and files.

**Equipment:** Purchase is limited to \$250 and generally supports items such as an audio recorder or a data storage unit. Funding for items such as computers, tablets, cameras, or smartphones is not allowed.

### APPLICATION SUBMISSION

Proposals are due on April 1 for the spring funding cycle, and October 15 for the fall cycle. Funds are available July 1 - June 30 for spring awards and January 1 - December 31 for fall awards, unless another time frame is specifically requested.

Upload cover sheet & budget (this form), proposal, and CVs/biographical information here:  
<https://form.jotform.com/230385059476059>

### EVALUATION CRITERIA

- Quality of the proposal
- Likelihood of a project leading to publication or product
- Importance of Center funding to the completion of the project
- Evidence that the applicant is seeking funding outside of Dartmouth
- Benefit to the Dartmouth community, particularly to student engagement in the research enterprise
- We particularly welcome submissions from junior faculty and first-time applicants
- We welcome applications for seed funding and early stage work on larger projects



## **The Nelson A. Rockefeller Center at Dartmouth College**

*The Center for Public Policy and the Social Sciences*

### **ROCKEFELLER FACULTY RESEARCH GRANTS Cover Sheet**

**Date of Application submission:**

**Title of Project:**

**Total Funds Requested from the Rockefeller Center:**

**Project Director (PD) Name:**

**E-mail Address:**

**Phone:**

**Position or Faculty Rank:**

**Department:**

**HB:**

**Co-Project Director (Co-PD) Name:**

**E-mail Address:**

**Phone:**

**Position or Faculty Rank:**

**Department:**

**HB:**

---

**Project Abstract (250 words max.)**

**Other funding sources, or submissions to other funding sources (please list):**

**PROJECT DIRECTOR SIGNATURE:**

## ROCKEFELLER FACULTY RESEARCH GRANTS Budget Template

Please read the budget guidelines before completing the template

**Project Director (PD) Name:**

**Title of Project:**

**Total Funds Requested from the Rockefeller Center:**

**1. Compensation** (Funding is not available for Project Director or collaborator compensation)

Name	Role on project	Salary/wages	Fringe (38%)	Total
Total Compensation				

**2. Research Assistants, Post-Docs** (Un-enrolled students, temporary or regular employees, and post-doctoral fellows require fringe benefits. Funding for UGAs should only be requested if not available from UGAR. )

Name	Role on project	Salary/wages	Fringe (9%)	Total
Total Compensation				

### 3. Consultants

Name	Activity	Days	Rate per day	Total
Total Compensation				

**4. Travel** (please indicate if international travel)

Name of traveler	# of travel days	International?	Cost per person	Total
Total Cost				

### 5. Supplies and Materials (Office supplies, books, data sets, etc.)

Item Description	Total
Total Cost	

6. Services (Photocopying, telephone, postage, printing, etc.)

Item Description	Total
Total Cost	

7. Other Costs

Cost Description	Total
Total Cost	

**BUDGET SUMMARY**

Compensation (1 &2)	
Consultant Fees (3)	
Travel (4)	
Supplies & Materials (5)	
Services (6)	
Other (7)	
Total Project Costs	

**BUDGET JUSTIFICATION-** Please make sure to provide explanations for how you arrived at a cost, and how each item relates to the research plan.

Proposals are due on April 1 for the spring funding cycle, and October 15 for the fall cycle. Funds are available July 1 - June 30 for spring awards and January 1 - December 31 for fall awards, unless another time frame is specifically requested.

Upload cover sheet & budget (this form), proposal, and CVs/biographical information here:

<https://form.jotform.com/230385059476059>

For additional information, please contact Herschel Nachlis, Senior Policy Fellow and Assistant Director ([Herschel.S.Nachlis@dartmouth.edu](mailto:Herschel.S.Nachlis@dartmouth.edu)) or Laura Mitchell, Program Officer for Curricular and Research ([Laura.M.Mitchell@Dartmouth.edu](mailto:Laura.M.Mitchell@Dartmouth.edu))